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PUBLIC BOARD MEETING

26 March 2025

Item No 21

THIS PAPER IS FOR NOTING

BOARD DEVELOPMENT SESSION REPORT

Lead Director Author	Tom Steele, Chair Pippa Hamilton, Board Secretary
Action required	The Board is asked to note the report.
Key points	This paper provides information on the most recent Board Development session held on 26 February 2025.
Timing	Board Development sessions are held bi-monthly and a report is provided to the next public Board meeting on the main items discussed.



**Scottish
Ambulance
Service**

Working in Partnership with Universities



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SCOTTISH AMBULANCE SERVICE BOARD

REPORT FROM BOARD DEVELOPMENT SESSION

TOM STEELE, CHAIR

SECTION 1: PURPOSE

Board Development sessions are held bi-monthly and provide opportunity for Board members to consider issues in detail and improve members' understanding and knowledge of what are often complex subjects. The format of the sessions usually consists of a presentation or briefing from Executive Directors and managers leading the area of work, or staff involved in the work, followed by discussion and questions from members or a workshop focused on areas for board development.

SECTION 2: BACKGROUND

Board Development sessions are not decision making meetings. The Board's Code of Corporate Governance sets out the decision making process which is observed. The sessions do however assist the decision making process through in depth exploration and analysis of an issue which may be the subject of a formal board decision. They also provide an opportunity for updates on ongoing strategic matters.

SECTION 3: DISCUSSION

The Board Development session on 26 February 2026 was held in person at the Service's National Risk and Resilience Department in Edinburgh.

The session began with providing Board members with a progress update on the development of the 3 year Financial Plan, Annual Delivery Plan and Medium Term Plan prior to these being submitted to the Scottish Government.

The Board then undertook a site visit tour of the National Risk and Resilience Department and received updates on the work and developments within various areas of the Department which included Community First Responders, Risk and Resilience, Business Continuity and the Special Operations Response Team (SORT).

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