



Freedom of Information Request

8th August 2024

Question

Please can you provide details of all Scottish Ambulance, Band 5, internal and external vacancies advertised from 1st February 2023 until 30th June 2024 for:

1. Administration/Clerical roles
2. Administration Management roles Please include job title, location, job description and person specification.

Answer

From 1st Feb 2023 – 30th June 2024 there were 18 Band 5 admin/clerical roles; details of the job titles and locations are listed below. The separate folder contains the job descriptions and person specifications for each vacancy.

Post	Job Title	Location
1	Systems Support Technician	Edinburgh, Glasgow or Inverness
2	Programme Support Officer	Flexible
3	Programme Support Officer	Flexible
4	Systems Support Technician	Edinburgh, Glasgow or Inverness
5	Systems Support Technician	Edinburgh, Glasgow or Inverness
6	HR Officer	Flexible
7	Assistant Strategic Operations Manager	Johnstone
8	Programme Support Officer	Flexible
9	Programme Support Officer	Flexible
10	Programme Support Officer	Flexible
11	Management Accountant	Edinburgh
12	Management Accountant	Edinburgh
13	Programme Support Officer	Flexible
14	Programme Support Officer	Flexible
15	Strategy Programme Officer	Flexible
16	Programme Support Officer	Flexible
17	ICT Service Desk Team Leader	Flexible
18	Systems Implementation Lead	Edinburgh