



**Scottish  
Ambulance  
Service**

University National NHS Board



# Freedom of Information Request

**30<sup>th</sup> September 2024**

## Question

1. Please provide details of SAS Information Management Policy.
2. Please provide details of SAS policy regarding the use of data obtained from Terrafix Vehicle Terminals.
3. Please provide details of SAS policy on the use of data from Terrafix Vehicle Terminals retrospectively for use in internal grievance or conduct enquiries.

## Answer

The Scottish Ambulance Service does not have a specific Information Management Policy, instead we have several policies which cover the management of information, as such I have attached a copy of the Information Governance Policy, Data Protection Policy and Information Security Policy.

We do not hold a specific policy regarding the use of data obtained from Terrafix Vehicle Terminals. It is for this reason that we have applied the exemption Section 17 of the Freedom of Information Scotland Act 2002 as information not held

All personally identifiable data used within the Service is done so within the legislative requirements of the Data Protection Act and has a lawful basis for doing so. A summary of this can be found in our Data Protection Notice which can be found using the link: [Data Protection Notice \(scottishambulance.com\)](https://www.scottishambulance.com/data-protection-notice).